# BYLAWS OF THE COLORADO 17<sup>TH</sup> STATE REPRESENTATIVE DISTRICT REPUBLICAN CENTRAL COMMITTEE

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Bylaws as revised at the House District 17 Organization Meeting, February 7, 2015. The table of contents is not an official part of the Bylaws.

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# **ARTICLE I: NAME**

The name of this organization shall be known as the Colorado 17<sup>th</sup> State Representative District Republican Central Committee, also known as House District 17 Central Committee, hereafter referred to as the Committee.

# **ARTICLE II: PURPOSE**

The primary purpose of this organization shall be for the selection, designation, nomination, election and appointment of qualified Republicans to the Colorado State House of Representatives from House District 17.

### ARTICLE III: ORGANIZATIONAL STRUCTURE

The Committee is organized as an unincorporated nonprofit association, political organization and local political party committee within the meaning of and pursuant to applicable Federal and State laws, the rules and bylaws of the Colorado Republican State Central Committee and the rules and bylaws of the El Paso County Republican Central Committee.

# **ARTICLE IV: PRE-PRIMARY NEUTRALITY**

No candidate for any designation or nomination for Representative from House District 17 shall be endorsed, supported or opposed by the District Central Committee, acting as an entity or by its officers or committees before the Primary Election unless such candidate is unopposed in the Primary Election.

#### ARTICLE V: MEMBERSHIP

#### Section A: Membership Defined.

(All references to male gender include the female and the masculine pronoun includes the feminine)

The membership of the Committee, all of whom are voting members, shall consist of:

- 1. The Chairman, Vice-Chairman and Secretary of the Committee.
- 2. The elected or appointed Republican Precinct Leaders of House District 17.
- 3. The elected or appointed Republican Division Leaders of House District 17.
- 4. All duly elected Republican State officials residing in House District 17.
- 5. The Chairman, Vice-Chairman and Secretary of the El Paso County Republican Party who reside in House District 17.

6. All current State Bonus Members who reside in House District 17.

# Section B: Membership Qualification.

All members (with the exception of officers, see Art. VII, Section B) of the Committee shall be registered as Republicans as shown on the registration books of the El Paso County Clerk and Recorder for a period of not less than two months. Members must reside within the boundaries of the District during their terms as members of the Committee.

# Section C: Multiple Offices or Positions.

Multiple offices or positions shall not entitle a person to more than one vote excluding proxies.

# **ARTICLE VI: OFFICERS**

#### Section A:

The elected officers of the Committee shall be a Chairman, Vice-Chairman and Secretary. The officers may or may not be elected from among the Committee but shall be elected by the Committee.

# Section B: Term of Officers:

The Officers shall serve for a two year term following the Organizational Meeting or until their successors are elected or appointed and are qualified to serve.

# Section C: Duties of Officers.

- 1. Chairman. Shall perform such duties and have powers incident to the position.
- a. Preside at all meetings of the Committee including the vacancy committee and the District Assembly.
  - b. Issue the Call and notice of all meetings of the Committee and vacancy committee.
  - c. Perform other duties as the Committee may assign or as may be required by law.
- 2. Vice-Chairman. Shall aid and assist the Chairman in the performance and accomplishment of his duties.
  - a. Exercise the powers and assume duties of the Chairman in his absence.
  - b. Perform such other duties as the Committee or the Chairman may assign.

# 3. Secretary

- a. The Secretary shall be the chief clerical officer of the Committee.
- b. The Secretary shall keep a complete record of all proceedings of the Committee meetings.
- c. The Secretary shall give written notice of all Committee meetings to include Vacancy and Special meetings.
- d. The Secretary shall attend all meetings and keep a written record of the proceedings thereof.
- e. The Secretary shall prepare and verify certificates showing designations or elections of officers and Division Leaders during District Assembly or Vacancy Committee meetings and provide such information to the El Paso County Republican Party for distribution according to law.
  - f. Perform such other duties as the Committee or the Chairman may assign.

#### Section D:

Should any officer die, resign, be permanently absent from the District or fail to perform his duties, a replacement shall be selected. At a meeting, properly called and upon two thirds vote of those present favoring removal, the officer shall be removed and disqualified to act as an officer of the District. Following such removal, the Committee shall proceed to elect a successor by majority vote who shall hold the office for the balance of the term of the removed officer.

#### ARTICLE VII: ELECTION OF OFFICERS

#### Section A:

The District Chairman, Vice-Chairman and Secretary shall be elected by a majority vote of the membership of the Committee at a meeting, properly called, by those present and voting in person or by proxy.

# Section B:

Each officer must be a duly registered member of the Republican Party and have resided in House District 17 for at least one year.

#### Section C:

Officers shall be elected by secret ballot except in case of no contest, whereupon, election by acclamation shall suffice upon motion properly made and passed by a majority. Proxy votes shall be allowed.

# **ARTICLE VIII: MEETINGS**

#### Section A:

The organizational meeting of the Committee shall be held in odd-numbered years at a location specified by the Chairman of the El Paso County Central Committee. This is a required meeting and must be held between the 1<sup>st</sup> and 15<sup>th</sup> day of February in each odd-numbered year. This meeting shall be called by the Chairman of the El Paso County Central Committee.

#### Section B:

Other meetings, either regular or special, shall be held at such time and place as may be designated by the Chairman. It shall be the duty of the Chairman to call a meeting of the Committee within 30 days after receiving a request for such a meeting signed by one fourth or more of the membership. If the Chairman fails to call such meeting as provided herein, the Committee members who requested the meeting may authorize one of their number to issue the call.

# Section C:

Calls shall be in writing and mailed to the last address on file at least 15 days prior to the date of the meeting. Members of the Committee who have provided e-mail addresses may be notified by that method unless they have specifically requested mailed notices. The call shall state the time and place of the meeting and the business intended to be conducted at said meeting, provided however, that the call shall not limit the business to only those items mentioned in the call.

#### Section D:

The Chairman will appoint a credentials committee for each meeting. Their duty will be to maintain sign-in sheets and verify the identity of members attending the meeting. Upon the request by the Chairman, the credentials committee will report to the membership the number of members in good standing present at the meeting.

#### Section E:

The Chairman will appoint a teller committee for each meeting. Their duty will be to distribute ballots, collect completed ballots and count completed ballots. The teller committee will report the count to the Chairman but will not announce the results of the ballot issue. The Chairman will then announce the results of the ballot issue.

#### Section F:

A quorum will consist of the members of the Committee present at any meeting properly called.

#### Section G:

In cases other than the elections of officers, voting shall be by voice vote unless a roll call is requested by any member present. In such case the roll shall be called and each member (or his proxy) shall vote when his name is called.

# Section H: The following rules for proxy voting will apply:

- 1. The individual designated as a proxy shall be a Republican elector who would meet the eligibility requirement for the office of the one represented.
- 2 The proxy of a member who will be absent at roll call shall be designated in written form which shall be signed by the member, dated, witnessed and delivered to the Secretary before the meeting is called to order.
- 3. The proxy of a member present at roll call who subsequently leaves the meeting may be submitted in written form which shall be signed by the member, dated, witnessed and delivered to the credentials committee at any time during the meeting.
  - 4. A proxy shall apply only to a single meeting.
  - 5. A proxy may vote only if his principal is absent at the time of the vote.
- Any member of the Committee shall have the right to examine the proxies prior to any vote.

### **ARTICLE IX: DIVISION LEADERS**

#### Section A:

Division Leaders shall be elected at the Committee organizational meeting. A person need not be an officer of the Committee or a Precinct Leader to be eligible to serve as a Division Leader. Division Leaders shall be elected by a majority of the Precinct Leaders in each division who are present.

#### Section B:

Once elected, Division Leaders shall continue to serve until the next organizational meeting of the Committee or until they resign or are removed.

#### Section C:

If a vacancy occurs in the office of Division Leader, the Chairman shall call a meeting of the Precinct Leaders of that Division to elect a new Division Leader within 30 days. The Chairman will preside at that meeting. The elected candidate need not be a Precinct Leader but must reside within that Division.

#### Section D:

Division Leaders may be removed from office pursuant to Section 10.03 of the El Paso County Republican bylaws.

#### ARTICLE X: COMMITTEES

# Section A: Vacancy Committee

- 1. In the event of a vacancy in the general assembly, the vacancy will be filled by the Vacancy Committee as provided by Article 1-12-203 of the Colorado Revised Statutes.
  - 2. The Vacancy Committee will consist of the District Central Committee.
  - 3. No member of the Vacancy Committee may vote by proxy.
- 4. The time and location of the Vacancy Committee meeting must be mailed or sent by e-mail at least 10 days prior to the meeting by the Chairman. The Chairman shall call and preside over the meeting.
  - 5. A quorum shall be one-half of the voting membership of the Vacancy Committee.
- 6. The Vacancy Committee shall certify the selection to the Secretary of State within 30 days from the date the vacancy occurs.

7. In the event of a recall of an elected Representative of any party, upon certification of the recall petition by the Secretary of State, a special meeting of the Vacancy Committee will be called by the Chairman to select a candidate for successor in the event the recall is successful. The foregoing rules of the Vacancy Committee will apply.

#### Section B:

Other committees may be appointed by the Chairman as needed.

# ARTICLE XI: DISTRICT ASSEMBLY

#### Section A:

The District assembly and organizational meeting shall be held on the same day as the El Paso County Assembly.

#### Section B:

Persons elected at the Precinct Caucuses within the District as delegates and alternates to the County Assembly shall also serve as delegates and alternates to the 17<sup>th</sup> District Assembly.

#### Section C:

No proxies shall be allowed or recognized in the Assembly. Delegate vacancies shall be filled from the list of alternates present by each precinct in numerical order, from the lowest upward.

#### Section D:

If, after the list of alternates is exhausted and there still remains a vacancy, those votes shall be lost. The votes cast will determine the outcome of the question or candidate.

#### Section E:

What is commonly known as the "Unit Rule" by which the entire vote of a delegation is cast according to the majority shall not be permitted.

# **ARTICLE XII: PARLIAMENTARY AUTHORITY**

Roberts Rules of Order, newly revised, shall govern the Committee whenever they are applicable and not inconsistent with these bylaws or the Colorado State Elections Laws.

# ARTICLE XIII: STATE STATUTES CONTROL

Where Colorado State Statutes pertain to a method or course and a provision of these bylaws conflict therewith, such Statutes control. Should any provision, term or statement herein be found to be in conflict with said Statutes or be otherwise illegal, it is provided that such provision, term or statement shall not effect or make illegal other parts of the bylaws not in conflict or illegal.

# **ARTICLE XIV: AMENDMENTS**

These bylaws may be amended or revised at any meeting of Colorado 17<sup>th</sup> State Representative District Republican Central Committee, properly called, by a two-thirds vote of the entire members present.

# **ARTICLE XV: ADOPTION**

These bylaws were adopted by the vote of two-thirds of the persons present at the organizational meeting of the Colorado 17<sup>th</sup> State Representative District Republican Central Committee held on February 7, 2015.

Helen Collins

Chairwoman

Gary Turley

Vice-Chairman

Nancy Meadows

Secretary