

COLORADO EL PASO COUNTY COMMISSIONER DISTRICT 2
REPUBLICAN CENTRAL COMMITTEE BYLAWS

ARTICLE I – NAME

Section 1.01 The name of this organization shall be the Colorado El Paso County Commissioner District 2, Republican Central Committee; herein referred to as the 2nd CCD.

ARTICLE II – PURPOSE

Section 2.01 To perform the functions set forth in the Colorado Election Laws for County Commissioner District, the Colorado Republican State Bylaws and the El Paso County Republican Bylaws. To provide an organization for the election of a Republican to the El Paso County Board of County Commissioners from the 2nd CCD.

ARTICLE III – POLICY

Section 3.01 All applicable provisions of the statutes of the State of Colorado, the Colorado State Republican Bylaws and the El Paso County Republican Bylaws shall be considered a part of these bylaws and shall supersede any provision of these bylaws which may be in conflict.

ARTICLE IV – MEMBERSHIP

Section 4.01 Regular voting membership of the organization shall be:

- A) All the precinct committeepersons from precincts in this CCD.
- B) The officers of the 2nd CCD.
- C) The Republican state senators, state representatives and the district attorney who reside within the district. (CRS 1-2-103) (b) (11).
- D) The incumbent Republican Commissioner of the 2nd CCD.

ARTICLE V – OFFICERS

Section 5.01 The elected officers of the 2nd CCD shall be the chairman, vice-chairman, and secretary. They shall assume their duties at the close of the organizational meeting and shall serve for a term of two years and/or until their eligible successors take office.

- A) They shall be registered Republicans at least one year immediately prior to their election and shall have resided within the district at least ninety days prior to their election, as shown by their registration with the El Paso County Clerk and Recorder.
- B) If an officer is elected and found ineligible to serve, a vacancy has occurred and shall be filled as per Article VI.

Section 5.02 The duties of the officers shall be:

- A. The Chairman shall:

1. Be the chief executive officer, issue the call and preside at all meetings of the 2nd CCD and the 2nd CCD Assembly.
 2. Be custodian of all funds, books, papers, records and proceedings of the 2nd CCD and the 2nd CCD Assembly.
 3. Appoint necessary committees and be ex officio member of committees.
 4. With the assistance of the Secretary, provide a list of the officers elected at the organizational meeting, together with their mailing address, zip code and telephone number to the El Paso County Republican Chairman, the El Paso County Clerk and Recorder and the Colorado Secretary of State, immediately following the organizational meeting.
 5. Shall see that the Republican County Chairperson, the Republican State Chairman, and the Secretary of State have a current copy of the 2nd CCD Bylaws and are notified of any amendments thereto.
 6. Be responsible to see that the arrangements are made for the CCD Assembly.
- B. The Vice-Chairman shall:
1. Exercise the functions of the Chairman in their absence or inability to perform, or at the Chairman's request.
 2. Perform such other duties as may be prescribed by the Chairman.
- C. The Secretary shall:
1. Be the chief clerical officer of the 2nd CCD and shall make a complete record of all proceedings of the 2nd CCD and the 2nd CCD Assembly.
 2. Prepare and have in readiness 2nd CCD Assembly a roll of the delegates and alternates entitled to participate, which has been prepared from the Credentials Committee of the County Assembly.
 3. Prepare and verify all credentials for delegates and alternates, and certificates of designation that shall be made by the 2nd CCD Assembly.
 4. In the event of any emergency and in the absence of the Chairman and Vice Chairman, may call a meeting of the 2nd CCD and shall preside until the election of a Chairman pro-tem, which shall take place immediately.

Section 5:03 Nominations for candidates for Chairman, vice Chairman and Secretary shall come from the floor and may only be made by members of the 2nd CCD, in person, or by proxy.

Section 5:04 Election of officers shall be by ballot, unless there is only one nominee for an office, then election may be by acclamation.

- A. Officers shall be elected individually and by a majority of the votes cast by those present and voting in person or by proxy.
- B. If more than two persons are nominated for a position, and after three ballots have been taken, no nominee has received the required majority vote, then, unless one or more nominees have withdrawn during or following such balloting, the nominee receiving the least votes on the last of the three ballots shall be dropped from all subsequent ballots. The nominee receiving the least votes on each ballot thereafter shall also be dropped from the

ballot, unless one or more other nominee withdraw following such ballot. Balloting shall continue in such a manner until a majority vote is cast for one nominee.

Section 5:05 Removal – Any officer may be removed from office any time for whatever cause the 2nd CCD may deem sufficient, by a vote of three-fifths of the entire voting membership of the 2nd CCD present or represented by proxy at a meeting called for that purpose.

- A. This meeting shall be a “requested meeting” and shall meet all the requirements as stated in Article VII, Section 7.03.
- B. The officer shall have at least ten days’ notice in writing of the date, time, place, and purpose thereof before any such meeting is held.
- C. The action of the 2nd CCD shall be final.

ARTICLE VI – VACANCIES IN 2ND CCD

Section 6:01 A vacancy in an office shall exist in the event of ineligibility to hold office, death, resignation, removal, permanent absence, or permanent disability of the officer. Vacancies shall be filled as follows:

- A. Chairman - Vice Chairman shall automatically succeed to the powers and duties of the Chairman and shall serve until the next organizational meeting.
- B. Vice Chairman and Secretary – the Chairman shall appoint a Vice Chairman or Secretary to act until the next meeting of the 2nd CCD, when the vacancy shall be filled by the 2nd CCD. Notice of such an election/elections shall be in the call of such meeting (if other than an organizational meeting).
- C. In the event the Secretary is elected Vice Chairman as per (B) of this article, a new Secretary may be elected during same such meeting without notice having been made in the call.

ARTICLE VII - MEETINGS

Section 7:01 The organizational meeting shall be held on the same date as the El Paso County Republican Central Committee organizational meeting for the purpose of electing a Chairman, Vice Chairman and Secretary. (CRS 1-3-103) (b) (1).

Section 7:02 Other meetings shall be held upon the call of the Chairman, or in the event of the Chairman’s absence or inability to act, upon the call of the Vice Chairman, or in the event of an emergency and in the absence of both of the above, the call of the Secretary.

Section 7:03 Requested meetings of the 2nd CCD shall be called upon the written request, signed by one third or more of the members of the 2nd CCD. The notice of such meeting shall be mailed to each member of the 2nd CCD within ten days after receipt of the request. The meeting shall be held no less than fifteen nor more than thirty days after the date such notice was mailed. The purpose of such meeting shall be clearly stated in the Call.

Section 7:04 The Official Call shall be in writing and mailed to the last address of each member on file with the Secretary of this 2nd CCD. It shall state the date, time and place of the meeting, the business to be conducted, provided that the Call shall not limit the business to those items, except for “requested meetings” to the date of the meeting.

Section 7:05 A quorum for any meeting shall be those persons present or represented by a proxy.

ARTICLE VIII – VOTING AND PROXIES

Section 8:01 Voting, except for the election of officers (Article V, Section 5:04), shall be by voice vote, unless a roll call vote or secret ballot is requested by a motion properly made and passed by one third or more of those members present, in which case roll shall be made or ballots distributed when each member or his proxies name is called.

Section 8:02 Multiple office shall not entitle a person to more than one vote, excluding a proxy.

Section 8:03 Voting by proxy shall be in accordance with the following:

- A. A proxy of a member absent at roll call shall be designed on a written form which shall be signed by a member, dated, witnessed, and delivered to the Secretary before the meeting is called to order. (This requirement may be waived by the 2nd CCD in special circumstances, subject to approval of the membership.)
- B. A proxy of a member present at roll call who subsequently leaves the meeting may be submitted on a written form which shall be signed by the member, dated, witnessed and delivered to the Secretary for recording at any time during the meeting, but shall be eligible to be voted on a particular ballot only if delivered prior to commencing of voting on that ballot. Notwithstanding sub-paragraph D), the proxy holder may be any present voting member of the 2nd CCD.
- C. A proxy shall apply only to a single meeting.
- D. The individual designated as a proxy shall be a Republican elector and reside within the same precinct as the principal he represents. The proxy may vote only if his principal is absent at the time of the vote.
- E. Any member of the 2nd CCD shall have the right to examine the proxies prior to the taking of any vote.
- F. No individual shall be permitted to vote more than two proxies at a meeting.

ARTICLE IX - COMMITTEES

Section 9:01 The Chairman shall appoint a standing Bylaw Committee which shall review all proposed amendments and make recommendations to the 2nd CCD and shall notify members on mandatory changes due to changes in the Election Laws of Colorado or the Bylaws of the Republican State Central Committee.

Section 9:02 The Chairman may appoint additional committees as deemed necessary or at the request of the 2nd CCD.

Section 9:03 The quorum for any committee shall be those members present, provided each member has been given adequate notice of the committee meeting.

ARTICLE X - ASSEMBLIES

Section 10:01 The 2nd CCD Assembly shall be held no later than sixty-five days preceding the primary election date. (CRS 1-4-601)

Section 10:02 The delegates and alternates elected at the precinct caucuses to the County Republican Assembly within the 2nd CCD shall also serve as delegates and alternates to the 2nd CCD Assembly. (Such delegates and alternates shall meet the requirement as listed in the CRS 1-4-602, (5).

Section 10:03 No proxies shall be allowed or recognized in the Assembly. Any vacancy shall be filled by an alternate present, selected from the list of alternates in their numerical order, beginning with the first alternate.

Section 10:04 What is commonly known as the “unit rule”, by which the entire vote of a delegation is cast according to the majority vote within the delegation, shall not be enforced nor adhered to.

Section 10:05 Any delegate shall have the right to ask for a roll call of his precinct’s delegation upon any disputed vote.

Section 10:06 A quorum of the assembly shall consist of those delegates present.

Section 10:07 The Assembly shall designate a Vacancy Committee who shall be responsible for filling a vacancy occurring in candidate designation prior to or during the fifty-five days preceding the primary election, and any vacancy occurring in the nomination up to fifty-five days preceding a general election.

ARTICLE XI – VACANCY IN UNEXPIRED TERM OF OFFICE

Section 11:01 A vacancy in the office of County Commissioner from the 2nd CCD shall be filled within ten days after the occurrence thereof by a Vacancy Committee or, if said committee fails to act within ten days, shall be filled by the Governor providing that the person appointed to fill a vacancy in the office of County Commissioner shall be a member of the same political party, if any, as the Vacating Commissioner. (CRS 1-12-106)

Section 11:02 This Vacancy Committee shall be composed of the same individuals as the District Central Committee and shall be certified by the Secretary of State within ten days of the date the vacancy occurs. (CRS 1-3-103) (13)

Section 11:03 Three days’ notice to the Vacancy Committee members shall be given by email, phone, or text. A replacement shall be selected by a majority vote of the Vacancy Committee members voting in person. The Officers of the Commissioner District Central Committee shall serve as the officers of the Vacancy Committee.

Section 11:04 This Vacancy Committee shall also act in case of a vacancy occurring in a candidate designation or nomination if no other Vacancy Committee has been designated by the Assembly as per Article X: Section 10:07.

Section 11:05 Vacancies in the office of county commissioner. (1) In case of a vacancy occurring in the office of county commissioner, a vacancy committee constituted as provided in this section shall, by a majority vote of its members present at a meeting called for the purpose, fill the vacancy by appointment within ten days after the occurrence of the vacancy. The meeting shall not be held unless a quorum is present consisting of not less than one-half of the voting members of the vacancy committee. A member of the vacancy committee may not vote by proxy. If the vacancy committee fails to fill the vacancy within ten days, the governor shall fill the vacancy by appointment within fifteen days after the occurrence of the vacancy.

Section 11:06 If the vacating commissioner was elected by the electors of the whole county, whether at large or from a district, the successor shall be appointed by a vacancy committee constituted of those persons selected at the county central committee organizational meeting of the same political party as the vacating commissioner. In selecting the members of a vacancy committee, the central committee of a jurisdiction shall select, at a minimum, the members of the jurisdiction's central committee.

Section 11:07 If the vacating commissioner was elected only by the electors of the district from which the vacating commissioner was elected, the county commissioner district central committee of the same district and political party as the vacating commissioner shall appoint a vacancy committee whose sole purpose shall be to name a successor to the position of county commissioner. In selecting the members of a vacancy committee, the central committee of a jurisdiction shall select, at a minimum, the members of the jurisdiction's central committee. In the event the county commissioner district central committee fails to appoint a vacancy committee, the vacancy committee shall consist of the members of the jurisdiction's central committee.

Section 11:08 If the vacating commissioner is unaffiliated, then a registered unaffiliated successor shall be appointed by the governor, acting as a vacancy committee, within ten days after the vacancy.

Section 11:09 If the vacating commissioner is affiliated with a minor political party, then a registered elector affiliated with the same minor political party shall be appointed as the successor pursuant to the constitution or bylaws of the minor political party.

Section 11:10 Any person appointed to a vacancy in the office of county commissioner under this section must be a resident of the county and reside within the district, if any, in which the vacancy exists and must be a member of the same political party or minor political party, if any, shown in the statewide voter registration system as the vacating commissioner. Any person appointed pursuant to this section holds the office until the next general election or until the vacancy is filled by election according to law.

Section 11:11 A vacancy committee may not select a person to fill a vacancy at a meeting held pursuant to this section unless a written notice announcing the time and location of the vacancy committee meeting is mailed to each member of the vacancy committee at least six days before the meeting by the chairperson of the central committee. Mailing of the notice is effective when the notice is properly addressed and deposited in the United States mail with first-class postage prepaid.

Section 11:12 Notwithstanding any provision to the contrary, a member of a vacancy committee filling a vacancy pursuant to this section may participate in a vacancy committee meeting remotely, including casting the member's vote by e-mail, mail, telephone, or through an internet-based application if allowed by the party's rules.

Section 11:13 In selecting the members of a vacancy committee authorized to fill vacancies in office pursuant to this section, the central committee of a jurisdiction shall select, at a minimum, the members of the jurisdiction's central committee.

ARTICLE XII – CONTROVERSIES

Section 12:01 In the event any controversy arises in the 2nd CCD which cannot be resolved, the controversy shall be referred to the El Paso County Republican Executive Committee. In the event a decision is made in the controversy by the Executive Committee, any party to the controversy may appeal the decision to the County Central Committee.

ARTICLE XIII – PARLIMENTARY AUTHORITY

Section 13:01 Robert's Rules of Order, Newly Revised, shall govern the 2nd CCD in all cases to which they are applicable and in which they are not inconsistent with these Bylaws or the Election Laws of the State of Colorado, or the State Republican Bylaws.

ARTICLE XIV – AMENDMENT OF BYLAWS

Section 14:01 These Bylaws may be amended at a meeting by two thirds vote provided that the proposed amendment was submitted to the Bylaws Committee and included in the Official Called mailed no fewer than fifteen days prior to that meeting.

Section 14:02 If previous notice has not been given in the Call, unanimous consent of all members of the 2nd CD present in person or by proxy must be obtained before an amendment may be offered.

ADOPTED

CHAIRMAN

VICE CHAIRMAN

SECRETARY

DATED